## OFFICE OF THE DEAN

**Dean**

*Jamal J. Rossi*

4-1010  MC, Suite 206

**Senior Associate Dean for Administration & Finance**

*Michele Gibson*

4-1010  MC, Suite 206

Executive Assistant:  Barbara Brown

4-1030  MC, Suite 206

Administrative Assistant:  Bonnie Doran

4-1014  MC, Suite 206

Special Projects Coordinator:  Wendy Borden

4-1435  MC, Suite 211

## OFFICE OF ACADEMIC AFFAIRS

**Associate Dean of Academic and Student Affairs**

*Donna Brink Fox*

4-1020  ESM 110

**Assistant Dean of Academic Affairs and Director of Assessment**

*John Hain*

4-1020  ESM 111

Administrator:  Alice M. Kurtz

4-1023  ESM 104

Administrative Assistant:  Amanda Sharpe

4-1020  ESM 110

**Assistant Dean for Residential Life**

*Kellie Leigh*

4-1250  EC 102A

Administrative Assistant:  Kathy Goodman

4-1422  EC 102A

**Assistant Dean for Student Life**

*Melissia Schmidt*

4-1211  EC 103F

Asst. Director, Activity Programs:  Amanda Muskin Trevino

4-1216  EC 103B

**Associate Dean of Graduate Studies**

*Marie Rolf*

4-1560  ESM 103

Administrator:  Deanna Phillips

4-1560  ESM 103

Director of Graduate Advising and Services:  Kimberly Hannon Teal

4-1563  ESM 102

## INSTITUTE FOR MUSIC LEADERSHIP

**Acting Director**

*Ramon Ricker*

4-1113  MC, 1st Floor

Operations Manager:  Leslie Scatterday

4-1112  MC, 1st Floor

Administrative Assistant:  Linda Altpeter

4-1113  MC, 1st Floor

Careers Coordinator (pt):  Samuel Krall

4-1210  MC, 1st Floor

Information Analyst:  Michael Reed

4-1092  MC, 1st Floor

Assistant Program Coordinator:  Kristijan Bogdanovski

4-1144  MC, 1st Floor

Institute for Music Leadership

4-1113  *iml@esm*

Careers/Professional Development

4-1210  *careers@esm*

Gig Line

4-1215  *esmgig@esm*

Arts Leadership Program

4-1112  *alp@esm*
## ACCOMPANYING PROGRAM

**Director:** Jean Barr  
4-1522 ESM 440  
Administrative Assistant: Rita Coulter  
4-1570 OSL 202  
Staff Accompanists:  
- Chiao-Wen Cheng (pt)  
  A 531  
- Irina Lupines (pt)  
  A 531  
- Pi-Lin Ni (pt)  
  A 531  
- Ruon “Priscilla” Yuen (pt)  
  A 531

## ADVANCEMENT (DEVELOPMENT)

**Executive Director of Advancement:** Cathy Hain  
4-1049 MC, Suite 211  
Executive Director of Major Gifts and Special Projects: Suzanne Stover  
4-1049 MC, Suite 211  
Assoc. Dir., Development Programs: To be determined  
4-1044 MC, Suite 211  
Development Associate: Emily Wozniak  
4-1054 MC, Suite 211  
Alumni Relations Coordinator: Wendy Borden  
4-1435 MC, Suite 211  
Administrative Assistant: Felicity Democko  
4-1040 MC, Suite 211

## ADMISSIONS

**FAX: 232-8601** admissions@esm  
**Associate Dean of Admissions:** Matthew Ardizzone  
4-1060 MC, 1st Fl. Suite F  
Assistant Director and Auditions Manager: Christina Crispin  
4-1201 MC, 1st Fl. Suite F  
Sr. Admissions Counselor and Recruitment Coordinator: Danielle Arnold  
4-1094 MC, 1st Fl. Suite F  
Admissions Counselor and Office Coordinator: Christine Burritt  
4-1063 MC, 1st Fl. Suite F  
Secretary: Macie McGowan  
4-1065 MC, 1st Fl. Suite F

## ALUMNI RELATIONS

See Advancement

## BURSAR/STUDENT ACCOUNTS

**Erik Jorgensen**  
4-1238 MC, 1st Fl. - T, Th  
ejor@admin.rochester.edu or 5-3931 on M, W, F

## BOOKSTORE

**Tammy Spence, Manager**  
4-1399 MC, 1st Floor  
bksrochestereastman@bncollege.com

## CHAPLAINS

- **Jewish/Hillel:** Rabbi Michael Silbert  
  275-5981  
- **Muslim:** Chaplain Rashid Muhammad  
  415-3630  
- **Protestant:** Rev. Dr. Laurie Tiberi  
  275-8422  
- **Roman Catholic:** Rev. Brian Cool  
  275-8523

## COMMUNICATIONS

**FAX: 274-1089**  
**Executive Director of Communications Mark Berry**  
4-1052 10 Gibbs St.

- **Asst. Director, Public Relations:** Helene Snihur  
  4-1057 10 Gibbs St.
- **Editorial Director:** David Raymond  
  4-1053 10 Gibbs St.
- **Creative Arts Director:** Karen Ver Steeg  
  4-1438 10 Gibbs St.
- **Secretary:** Olga Malavet  
  4-1050 10 Gibbs St.
COMMUNITY MUSIC SCHOOL

Main Extension 4-1400
FAX: 274-1005

MSH Suite 310

Associate Dean for Community and Continuing Education
Howard Potter 4-1402 10 Gibbs St.

Administrative Assistant & Summer Program Information: GerryAnn Westcott 4-1404 10 Gibbs St.
Collegiate Summer Prog. Info.: Donna Mero 4-1403 10 Gibbs St.
Secretary, pt Jennifer Watson 4-1407 10 Gibbs St.
Receptionist/Secretary: Ursula Keough 4-1939 10 Gibbs St.

COMPUTERS
See Technology Services

CONCERT OFFICE

Director of Concert Activities Keith Elder 4-1109 ESM 101

Assistant Directors: Serin Kim Hong 4-1109 ESM 101
Julia Ng 4-1075 ESM 102

Secretary: Christine Benincasa 4-1109 ESM 101

Stage Operations Staff
Director of Stage Operations Ron Stackman 4-1159 Kodak Hall Stage
Asst. Dir. of Stage Operations, Kodak Hall: Julius Corcimiglia 4-1121 Kodak Hall Stage
Asst. Dir. of Stage Operations, Kilbourn Hall: Dan Mason 4-1042 ESM 115
Asst. Dir. of Stage Operations, Hatch Recital Hall: Michael Dziakonas 4-1121 Kodak Hall Stage

COPY CENTER (Xerox Business Services)

Account Associate: Ed Antkoviak 4-1091 A M1
edward.antkoviak@xerox.com

DINING SERVICES

Director Marwan Elbejjani 4-1340 EC 114D
Orchestra Pit 4-1341
elbejjani-marwan@aramark.com

EASTMAN HEALTH SERVICES

Ralph Manchester, MD 5-2679 EC 106
Sharon Glezen, MD 5-2662 EC 106
Nancy Cangiano, RN, C. 4-1230 EC 106A
Beverly Angotti, RN, C. 5-2662 EC 106A
Sharon Buttermore, RN, FP-NP 5-1172 EC 106A

EASTMAN INTERNATIONAL SERVICES OFFICE

Associate Director for International Student Services Stephanie Beetle 4-1142 ESM 506
stephanie.beetle@rochester.edu
213 Morey Hall UR Ext: 275-2866 Tues. 1:30-4:30 p.m.
Wed. 1:30-4:30 p.m.
Monday through Friday

EASTMAN WRITING CENTER

Acting Director, 2013-14 Susan Uselmann 4-1254 ESM 506
(Caterina Falli - 2013-14 Leave)
ENSEMBLES LIBRARY

**Ensembles Operations Manager**  *Katharine Zager*  4-1447  OSL 201

Library Assistants:  Donna Iannapollo  4-1620  OSL 206

Library Assistants, pt:  To be determined  4-1620  OSL 206

Library Assistants, pt:  Nina Varon  4-1620  OSL 206

FACILITIES & AUXILIARY OPERATIONS

**Director**  *Michael Zavaglia*  4-1171  ESM 32

Asst. Dir./Trades Supervisor :  Howard (Howie) Daggs  4-1169  ESM 29A

Secretary:  Kim Preston  4-1172  ESM 29

Housekeeping Supervisor:  Mary Santiago  4-1008  ESM 31

FINANCIAL AID

**Director**  *Mary Ellen Nugent*  4-1070  MC, 1st Fl. Suite F

Assistant Director:  Tina Berds  4-1071  MC, 1st Fl. Suite F

Senior Financial Aid Counselor:  Gladys Torres  4-1072  MC, 1st Fl. Suite F

Secretary/Receptionist:  Irina Yurovsky  4-1070  MC, 1st Fl. Suite F

FINANCIAL & HUMAN RESOURCES  FAX: 274-1087  MSH Suite 250

**Forecasting, Planning, and Analysis Unit:**

Forecasting, Planning & Analysis (FP&A) Director:  Shannon Ozkum  4-1090  10 Gibbs St.

FP&A Financial Analyst:  Kathleen Neubeck  4-1080  10 Gibbs St.

**Accounting and Human Resource Operations Unit:**

Acctg. & HR Operations Mgr.:  Jeananne Thomas  4-1405  10 Gibbs St.

Acctg. & HR Coordinator:  Diane Germain  4-1039  10 Gibbs St.

Acctg. Bookkeeper:  Margaret Mercado  4-1083  10 Gibbs St.

**INFORMATION WINDOW**  Main Extension: 4-1000

Cashier & Info. Coordinator:  Jeanne Kiely  4-1084  ESM 112

INSTRUMENT OFFICE

**Manager of Instrument Services**  *Mitchell Moore*  4-1151  ESM 504

Chief Concert Technician:  Marvin Rus  4-1038  ESM 509

Organ Technician:  Mark Austin  4-1150  ESM 504

Piano Technician:  Sue Brown  4-1038  ESM 509

Piano Technician (pt):  Kurt Baxter

Secretary:  Cynthia Netsky  4-1150  ESM 505

KODAK HALL AT EASTMAN THEATRE STAGE  See Concert Office

REGISTRAR'S OFFICE  FAX: 232-8601  registrar@esm

**Registrar**  *Terry Magee*  4-1220  MC, 1st Fl. Suite F

Assistant Registrar:  Linda Cassidy  4-1222  MC, 1st Fl. Suite F

Secretary (pt):  Jenne LaPlaca  4-1223  MC, 1st Fl. Suite F
SECURITY

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SIBLEY MUSIC LIBRARY  

FAX: 274-1380

Associate Dean & Head Librarian: Daniel Zager  
Secretary: Vittoria Stirpe

PUBLIC SERVICES

Head of Public Services: James Farrington

Circulation & Interlibrary Loan  
Access Services Manager: Robert Iannapollo

Reference Desk  
Reserves and Recordings  
Reserves and Digital Services Librarian: Gerald Szymanski

TECHNICAL SERVICES

Acquisitions and Serials

Head of Acquisitions & Serials: Sandy Lemmon  
Acquisitions & Serials Asst.: Mary K. Peters
Acquisitions & Serials Asst.: Cassandra Dries
Library Assistant: Jeffery Weaver

Cataloging

Head of Cataloging: Linda Blair  
Catalog Librarian: Rick McRae
Senior Cataloging Assistant: Nancy Loftus
Cataloging Assistant: Jeff Weeks

Conservation/Binding

Conservator: Alice Carli
Bindery Supervisor: Ruth DuMont

RUTH T. WATANABE SPECIAL COLLECTIONS AND EASTMAN SCHOOL ARCHIVES

Special Collections Librarian and Archivist: David Peter Coppen
Special Collections Assistant: Mathew Colbert
STUDENT COMPUTING LAB (See below: Instructional Technology*)

STUDENT LIVING CENTER
OFFICE OF RESIDENTIAL LIFE
Asst. Dean for Residential Life
   Kellie Leigh
   Administrative Assistant: Kathy Goodman
   Front Desk: Student Workers
   Head Resident: Mary Baron mbaron@u.rochester.edu
   Assistant Head Resident: Alina Yeajin Jeon ajeon@u.rochester.edu

OFFICE OF STUDENT LIFE
Asst. Dean for Student Life
   Melissa Schmidt
   Asst. Director, Activity Programs: Amanda Muskin Trevino
   Graduate S.A. President: Rosanna Moore rmoore17@u.rochester.edu
   Undergraduate S.A. President: Kimberly Merrill kimberly.merrill@rochester.edu

STUDY SKILLS
Supervisor
   John Hain

SUMMER SESSION
   FAX: 274-1005
Director
   Sylvie Beaudette
   Program Manager: Donna Mero
   Pre-Collegiate Programs: ECMS Office

TECHNOLOGY & MEDIA PRODUCTION
   FAX: 274-1001
Director
   Helen Smith
   Operations Coordinator: Nana Stotz
   AV Technician: Dominick Fraczek
   Associate Director, Computing Services: Jake Cebula
   Computer Systems Engineer: Jamie Spry
   Computer Systems Engineer: Dennis Wurster
   Associate Director, Web Services: Noah Lapidus
   Instructional Technology Coordinator: Nigel Waters
   Audio Engineers:
      Lou Chitty
      Michael Farrington
      John Truebger
      Richard Wattie
ACCOMPANYING PROGRAM (See p. 2)

ARTS LEADERSHIP PROGRAM (See p. 1: Sr. Assoc. Dean for Professional Studies)

CHAMBER MUSIC DEPARTMENT

Chair: Phillip Ying 4-1504 ESM 315
Music for All Coordinator, pt: Petar Kodzas 4-1378 MSH 404
Administrative Assistant: Rita Coulter 4-1570 OSL 202

COMPOSITION DEPARTMENT

Chair: Ricardo Zohn-Muldoon 4-1576 ESM 401
Computer Music: Allan Schindler 4-1575 ESM 51
Secretary: Yvette Singletary 4-1108 ET 201

CONDUCTING & ENSEMBLES DEPARTMENT

Chair: Mark Scatterday 4-1156 EEW 312
Ensembles Operations Mgr: Katharine Zager 4-1447 OSL 201
Secretary: Sheryle Charles 4-1440 OSL 201

HUMANITIES DEPARTMENT

Chair: Reinhild Steingröver 4-1616 ET 204
Secretary: Yvette Singletary 4-1610 ET 201

INSTITUTE FOR MUSIC LEADERSHIP (See p. 1: Sr. Assoc. Dean for Professional Studies)

JAZZ STUDIES & CONTEMPORARY MEDIA DEPARTMENT

Chair: Jeff Campbell 4-1433 ESM 304
Secretary: Sheryle Charles 4-1430 OSL 201

MUSICOLGY DEPARTMENT

Chair: Roger Freitas 4-1458 ESM 512
Secretary: Alice Meyer 4-1450 A 409
Administrative Assistant: Kathy Buechel 4-1550 A 407

MUSIC EDUCATION DEPARTMENT

Chair: Christopher Azzara 4-1027 M-5A
Administrative Assistant: Elizabeth Bock 4-1540 M-7
MUSIC THEORY DEPARTMENT  
Chair:  Jonathan Dunsby  4-1459  ESM 502  
Secretary: Alice Meyer  4-1450  A 409  
Administrative Assistant Kathy Buechel  4-1550  A 407  

ORGAN & HISTORICAL KEYBOARDS DEPARTMENT  
Chair:  David Higgs  4-1510  ESM 426  
Secretary Alice Meyer  4-1450  A 409  
Administrative Assistant Kathy Buechel  4-1550  A 407  

PIANO DEPARTMENT  
Chair:  Douglas Humpherys  4-1521  ESM 311  
Secretary Alice Meyer  4-1450  A 409  
Administrative Assistant Kathy Buechel  4-1550  A 407  

STRINGS, HARP & GUITAR DEPARTMENT  
Co-Chair:  Federico Agostini  4-1603  ESM 312  
Co-Chair:  James Van Demark  4-1602  ESM 210  
Administrative Assistant Rita Coulter  4-1570  OSL 202  

VOICE & OPERA DEPARTMENT  
Chair:  Russell Miller  4-1495  ESM 310  
Secretary Fran Turk  4-1490  A 807  

Eastman Opera Theatre  
Head of Opera Program and Dramatic Director of EOT:  Steven Daigle (spring ’14 leave)  4-1473  ESM 303  
Assistant Director of EOT:  Stephen Carr  4-1491  A 706  
Music Director of EOT:  Benton Hess  4-1505  ESM 334  
Stage Operation Manager:  Stephen Crowley  4-1494  A 809  
Stage Assistant (pt):  Ashley Hill  4-1496  A 809  
Coach:  Ksenia Vladimirovna Leletkina  4-1490  A 808  

WOODWINDS, BRASS & PERCUSSION DEPARTMENT  
Chair:  Michael Burritt  4-1483  ESM 330  
Secretary: Alice Meyer  4-1450  A 409  
Administrative Assistant Kathy Buechel  4-1550  A 407  
Percussion Technician: Brian Stotz  4-1182  A 1002