

Office for Residential Life – Rising Sophomores and Rising Juniors
2022-23 On-Line Housing Application, Room Selection, and Meal Plan Selection
Instructions

Basic Connectivity Information

- Housing Contract/application submission occurs on <https://housing.ur.rochester.edu/myrescenterweb>
- If you are trying to log in from off campus or remote status, you will need to secure a VPN. Follow the instructions in this link: <https://tech.rochester.edu/remote-access-vpn-tutorials/>
- The application process does not work on smart phones – however, tablets and laptops are okay!
- Login ID = Student ID Number (ex. 123456789)
- Password = Student ID Number (ex. 123456789)
- If you are having difficulty accessing the links above, please call 585-274-1106 or email reslife@esm.rochester.edu ahead of time

Example:



Submitting the Online Housing Application

This is your home page for the room selection process: <https://housing.ur.rochester.edu/myrescenterweb>

*Use your Student ID Number for both login and password

**Students must select a room even if they plan to appeal to live off campus. Residential Life will not consider an appeal without a room selection. You will be placed in housing and be charged room rent if you ignore this process.

1. Click “Undergraduate Eastman Housing Application 2022”
2. Read and Click “Agree” – Important: Once you submit your application, you are guaranteed on-campus housing
3. Provide Personal Information – Required
4. Provide Preference Information – Required (even if you plan to live in a single room)
5. Select “Regular”
6. Housing Application Signature – Click “Agree” (Your online housing application is now complete)
7. Dates and Times will be posted on individual student’s page on myrescenterweb (see above) and on the Reslife Bulletin Board prior to Room Draw Day (Apr 25th (see above)

Example:



Example:

Contract Conditions

test15 t. test15

Please read the terms and conditions of the housing contract.

By clicking agree, you have read the contract conditions and will abide by the conditions of the housing contract and other rules and regulations of the University of Rochester.

Go to Residential Life and Housing website for [terms and conditions](#)

Example:

Preferences

test15 t. test15 > Personal Information

REQUIRED INFORMATION
This must be completed by every student regardless of whether you intend to have a roommate or not

Current status questions

- Continuing Full-time River Campus undergraduate
- Returning from Study Abroad
- Returning from Internship
- Returning from Inactive status

Personal information

- Are you substance free?
- Are you a smoker?
- Select your preference
- What are your preferences?
- What is your living situation?
- Do you like to live with a roommate?
- What is your preferred roommate?

Example:

Please check your personal information below and contact the Office for Residential Life and Housing Services if any item needs to be changed.

Personal Information

Last Name: test15
First Name: test15
Middle Name:
Nickname: Stef

Student ID: 99999999
Class Year: 2021
Gender: Female
Birthdate: 7/26/2000

Street: TEST STREET
City: PITTSFORD
State: NY
Country: USA
Zip: 14534

* Email address:

Home telephone: 16072323799
Cell Phone:

Example:

* **Contract options:**

Example:

Housing Application Signature
 test15 test15 > Contract Conditions > Roommates Selection

 Once you click agree, the application/contract is complete and officially submitted.

Agree ☐
☐ I Agree
☐ I Do Not Agree

Example:

Application Complete
 test15 t. test15

 Your housing application is now complete. A copy of this submission will be sent to your email address. Please save and print out a copy for your records.

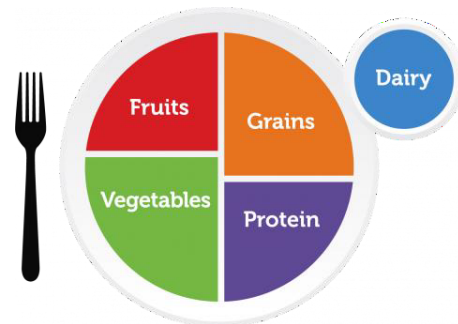
Room Selection Process

1. Log into your myrescenter home page (Use your Student ID Number for both login and password)
2. Click on Eastman Student Living Center
3. Follow the instructions on page to use the pull-down menus to select your room. Do not use the <- or -> arrows in your browser to navigate page because it will affect your selection. You will be assigned a room. Students will see a confirmation of their housing assignment once a choice has been made. Each student will also receive an email with their room assignment.
4. Go back to My Home (myrescenter home page) to select a Meal Plan

Meal Plan Selection

Must be selected by May 1st

1. Click "Dining Services Agreement/Contract"
2. Click your meal plan option and agree to your choice
3. Add UROs, if applicable *Optional
4. Dining Contract Signature, click agree
5. Important: if you do not make a meal plan selection before May 1st, you will be assessed a late fee and need to go directly to the ID Office (River Campus – Susan B. Anthony 1st Floor) and apply in person. Students must select a meal plan even if they plan to appeal. Dining Services will not consider an appeal without a meal plan selected.



Example:

Choose Your Meal Plan			
test15 test15			
In order to complete the housing selection process, you must select a meal plan. Appeals will be handled after the housing/dining lottery is complete.			
	Plan	Meals	Meal Plan Price
Choose Meliora Unlimited Pass Plan	Meliora Unlimited Pass Plan		\$3,385.00
Choose Blue Unlimited Pass Plan	Blue Unlimited Pass Plan		\$3,285.00
Choose Option A Dining Declining	Option A Dining Declining		\$3,285.00
Choose 150 Pass Plan	150 Pass Plan		\$3,285.00