

The Eastman School of Music Student Support Network

The Eastman Student Support Network consists of the Associate Dean of Academic and Student Affairs, the Assistant Dean of Academic Affairs, the Assistant Dean for Residential Life, and the Assistant Dean for Student Life. These administrators connect with a comprehensive array of campus offices and departments.

The purpose of the Eastman Student Support Network is to identify students and issues that may need attention, support, or other intervention. The Eastman Student Support Network meets formally on a regular basis. Its members hold themselves to the very highest ethical standards, sharing information confidentially among Eastman staff and faculty on a “need-to-know” basis only. The Eastman Student Support Network provides an opportunity for Eastman staff to communicate effectively toward developing strategies in accordance with the policies of the Eastman School.

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The Eastman Student Support Network regularly communicates with the following offices: University Counseling Center, University Health Service, International Services Office, University Intercessor, Coordinator of Disability Resources, University Security Services, the Registrar, the Bursar, and Financial Aid.

A variety of intervention strategies and mechanisms are available including case conferences, mandated assessments, behavioral contracts, various leave of absence options, and disciplinary action. Faculty, staff, or parents can share information with any member of the Eastman Student Support Network, and that member will bring the information to the group for discussion and possible intervention.

Our ability to share information is often limited by law and/or policy. We are, however, always willing and able to receive information from faculty, staff, and parents whenever they feel it may be of some

Student Life Academic Affairs Residential Life

**An informational guide for
parents, faculty, and staff,
brought to you by the
Eastman School of Music
Student Support Network**

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Student Life

Eastman Commons, Room 103
Office phone: 585.274.1106
Fax: 585.274.1175
Website: www.esm.rochester.edu/studentlife

Melissia A. Schmidt

Assistant Dean for Student Life
Disability Resources Network Coordinator

Amanda Muskin

Assistant Director

The Student Life Office is responsible for student activities and programs that address students' social, cultural, and developmental needs. All student organizations are advised by the Office of Student Life staff, and anyone with program suggestions or a desire to get involved with or plan programming is encouraged to contact this office.

The Office of Student Life coordinates the Orientation program for new students as well as the Family Weekend events each fall. The activities of the Eastman Wellness Initiative are also organized through this office.

The Assistant Dean for Student Life is the judicial officer for the School. She deals with the matters of drug or alcohol use, and arbitrates any behavioral issues between and among the students. She is the contact person for students who are in need of both special arrangements due to short-term injury as well as academic accommodations for a documented disability.

Examples of when faculty and/or students should contact Student Life:

- If you need intervention for a student with a mental or physical health crisis
- If you have questions about the Wellness Initiative, or if you have wellness-related programs or ideas to discuss
- If you have questions or ideas about a student or office sponsored event or program
- If you have a short-term injury and need documentation for arrangements
- If you have questions about students with disabilities or accommodations that have been requested; or if you need to file paperwork for these accommodations

Academic Affairs

Main Building, Rooms 103, 104, 109, 110, 111
Office phone: 585.274.1020
Graduate Studies: 585.274.1560
Academic Affairs Fax: 585.276.2150
Graduate Studies Fax: 585.274.1088
Website: www.esm.rochester.edu/academic-affairs
Website: www.esm.rochester.edu/grad

Donna Brink Fox

Associate Dean of Academic and Student Affairs

Marie Rolf

Associate Dean of Graduate Studies

Abra Bush

Assistant Dean of Academic Affairs and Director of Assessment

John Hain

Director of Graduate Advising and Services

Alice Kurtz, Administrator

Cindy McCamman, Administrator, Graduate Studies

Diane Germain, Administrative Assistant

The Academic Affairs Office provides information on all aspects of the School's instructional programs and conducts reviews of academic progress at regular intervals. Several special programs are administered through this Office, including Dual Degree programs, Take Five, Conservatory Exchange, and the Musical Arts Major. Certificates and Diploma programs (except for ALP) are administered in this office.

The Graduate Studies Office oversees academic matters related to graduate study, including supervision of academic advising; approval of programs of study; monitoring other degree requirements; review of academic progress; approval of special enrollments (985, 995, and 999); administration of special awards; and assignment of all graduate awards.

Examples of when faculty should contact Academic Affairs:

- If you have questions about a student's academic progress in a degree program
- If you have questions about a student's achievement or contributions in class or lessons
- If you need intervention for a student with a mental or physical health crisis

Examples of when students should contact Academic Affairs:

- If you have a question about lessons or studio assignments
- If you need to change your current status, e.g., change of major, leave of absence, or withdrawal

Residential Life

Eastman Commons, Room 102
Office phone: 585.274.1251
Fax: 585.274.1175
Website: www.esm.rochester.edu/reslife

Linda Muise

Assistant Dean for Residential Life

Kathy Goodman, Administrative Assistant

The Assistant Dean for Residential Life supervises the operations of the Student Living Center. In addition, Residential Life provides information on off-campus housing.

Resident Advisors (RAs) are primarily responsible for maintaining the standard of behavior. They assist residents with their interpersonal communications and intercede when roommate issues arise.

The Student Living Center is contained within the Eastman Commons, which also houses the Dining Center, Ciminelli Lounge and the Computing Center. A satellite office of the University Health Services also provides access to staff members from the University Counseling Center.

For security purposes, the front door of the building is accessible only by University ID. Upon entering the building you are asked to show your ID to security; and in their absence, to show this ID to the desk worker.

Examples of when faculty should contact Residential Life:

- If you need intervention for a student with a mental or physical health crisis, and are unable to contact Academic Affairs or Student Life
- If you need your ID encoded for entry to Eastman Commons

Examples of when students should contact Residential Life:

- If you have questions about living in the Student Living Center or about off-campus housing options
- If you need your ID encoded for entry to Eastman Commons
- If you have a roommate problem; contact your Resident Advisor first