

Bruce Jacobs
Vice Provost and University Dean of Graduate Studies



UNIVERSITY of
ROCHESTER

March 1, 2011

To Candidates for the Ph.D., Ed.D., D.M.A., and D.N.P. Degrees at the 161st Annual Commencement:

I would like to extend to you a cordial invitation to participate in your Commencement, the University's one hundred sixty-first, on Saturday, May 14, 2011.

The University's Doctoral Degree Commencement will be held in Kodak Hall at Eastman Theatre. This ceremony is for students from The College of Arts, Sciences, and Engineering, Eastman School of Music, School of Medicine and Dentistry, Margaret Warner Graduate School of Education and Human Development, School of Nursing, and William E. Simon Graduate School of Business Administration. The May 14 event begins with a concert prelude at 9:00 a.m. The formal ceremony begins at 9:30 a.m. and should end at approximately 11:00 a.m. Following the Commencement ceremony, there will be a reception in the Cominsky Promenade on the second floor of the Eastman School of Music.

At Commencement, the President formally confers the degrees and presents individual diplomas to each graduate, who is then presented with his or her doctoral hood. This event is intended to be a grand, ceremonial occasion consistent with the distinguished accomplishments of graduates who have earned the University's highest academic degrees. In addition, it is our hope that this memorable affair will be warm and personal and enable you and your guests not only to celebrate your achievements but also to meet faculty and fellow students with whom you have worked.

To participate in the Doctoral Commencement Ceremony, all candidates are required to rent or buy their University of Rochester regalia. The deadline for ordering caps and gowns is **April 4**. If you wish to purchase doctoral regalia, orders can be taken at any of the University Bookstores. Doctoral candidates that rent regalia will return full regalia and will not keep caps and tassels. **Note: If rental regalia is not returned by May 20, 2011, a fee equal to the replacement value of \$846.00 for doctoral regalia will be billed to you directly.** Any regalia returned after May 30, 2011 will not be accepted for credit to your account. All orders must be placed by Monday, April 4 to guarantee availability before your Commencement ceremony.

The enclosed blue form is your participation response card. **In order to participate in the ceremony, you MUST return your participation response card (the blue card) with your regalia order form. Both are to be turned in at any of the University Bookstores. These blue cards contain important information that will affect the success of the ceremony, such as name pronunciation, line-up order, and awarded degree. You must arrive by 8:30 a.m. on the morning of the ceremony. Anyone arriving after 8:30 a.m. will be placed at the end of the line and will receive a blank diploma. This policy will be strictly enforced.**

Tickets are not required for admission to the Saturday morning ceremony, although we do ask that you indicate on the blue response card the number of guests in your party so that we may plan accordingly. Seating is available in a reserved area for guests with special needs. Again, we ask that you notify us by indicating special needs on the blue response card. The deadline for return of this form is **April 4**.

Wheelchairs are available from several local outlets. The following two companies rent wheelchairs on a daily/weekly basis. As their inventories are limited, you should call and make arrangements promptly.

Monroe Wheelchair
3340 Monroe Avenue
(888) 546-8595
(585) 385-3920
www.monroewheelchair.com

Upstate Home Care
200 Airpark Drive
(585) 328-2050
www.upstatehomecare.com



Other University Commencement Ceremonies are scheduled as follows:

School of Nursing Commencement

Bachelor's and Master's candidates from SON
1:00 p.m. Friday, May 13, 2011
Kodak Hall at Eastman Theatre

School of Medicine and Dentistry Commencement

Medical Doctor candidates from SMD
4:00 p.m. Friday, May 13, 2011
Kodak Hall at Eastman Theatre

School of Medicine and Dentistry Master's Degree Commencement

Master's candidates from SMD
12:15 p.m. Saturday, May 14, 2011
Kilbourn Hall, Eastman School of Music

Margaret Warner Graduate School of Education and Human Development Commencement

Master's candidates from Warner School
2:30 p.m. Saturday, May 14, 2011
Kodak Hall at Eastman Theatre

The College Commencement

Bachelor's and Master's candidates from The College of Arts, Sciences, and Engineering
9:00 a.m. Sunday, May 15, 2011
Eastman Quadrangle, River Campus

Eastman School of Music Commencement

Bachelor's and Master's candidates from ESM
11:15 a.m. Sunday, May 15, 2011
Kodak Hall at Eastman Theatre

William E. Simon Graduate School of Business Administration Commencement

M.B.A., E.M.B.A., and M.S. candidates from Simon School
10:00 a.m. Sunday, June 12, 2011
Kodak Hall at Eastman Theatre

If you need additional information, please call the Conference and Events Office at 275-4111 or access the Commencement web site at www.rochester.edu/commencement for frequently asked questions and information.

We look forward to sharing in the excitement of this celebration of your success.

Cordially,



Bruce Jacobs

Vice Provost and University Dean of Graduate Studies

Enclosures

Doctoral Commencement

Academic Regalia Order Form

University of Rochester Bookstores

Name: _____ E-mail: _____

Local Address: _____

City/State/Zip: _____ Phone: _____ Fax: _____

Hat size: _____ or Head Circumference (inches preferred): _____ Height: _____

Please bring this form to the bookstore when you place your order. You may either rent or purchase your regalia for the Commencement ceremony. Orders can be taken at each of the bookstores, and must be placed by **Monday, April 4** to guarantee availability for your Commencement ceremony. Orders placed after the **April 4 deadline** cannot be guaranteed proper academic attire. Current pricing for the special University of Rochester full academic regalia is \$846.00 (plus any applicable sales tax and/or shipping charges).

CHARGES FOR ACADEMIC ATTIRE FOR DOCTORAL CANDIDATES:

PLEASE CHECK: Ph.D./Blue Ed.D./Lt. Blue D.M.A./Pink D.N.P./Apricot

RENTAL: Doctoral gown, hood, tam, and tassel \$98.97 (+NY sales tax 8%) = \$106.89

PURCHASE of Doctoral: Gown \$590.00 (+NY sales tax 8%) = \$637.20 Tam \$116.00 (+NY sales tax 8%) = \$125.28

Hood \$140.00 (+NY sales tax 8%) = \$151.20

Please make check or money order payable to: UNIVERSITY OF ROCHESTER BOOKSTORE. Remember to include the 8% NY state sales tax and/or shipping (if applicable). If ordering by e-mail or fax, you must include your credit card information for your order to be processed.

MASTERCARD VISA AMERICAN EXPRESS DISCOVER

EXPIRATION DATE: _____ CREDIT CARD NUMBER: _____

SIGNATURE: _____

Monday, May 9 - Thursday, May 12, 2011: **Pick up** academic regalia at the location the order was placed. On Friday, May 13, all remaining Doctoral gowns will be delivered to Eastman and will be available in the Eastman School of Music lobby on the morning of Saturday, May 14.

Rental regalia can be **returned** to any bookstore per the schedule below or to bookstore personnel at the Eastman School of Music lobby immediately following the Doctoral ceremony on Saturday, May 14.

	Saturday May 14	Sunday May 15	Mon.-Tue. May 16-17	Wed.-Thur. May 18-19	Friday May 20
River Campus Bookstore	10 a.m.-5 p.m.	8 a.m.-4 p.m.	9 a.m.-6 p.m.	9 a.m.-5 p.m.	9 a.m.-2 p.m.
Medical Center Bookstore	11 a.m.-2 p.m.	CLOSED	8:30 a.m.-5:30 p.m.	8:30 a.m.-5 p.m.	8:30 a.m.-5 p.m.
Eastman School Bookstore	10 a.m.-3 p.m.	10 a.m.-3 p.m.	10 a.m.-4 p.m.	10 a.m.-4 p.m.	10 a.m.-4 p.m.

If you are unable to come in person, please complete this form and fax or mail it with your payment to:

River Campus Bookstore
 Frederick Douglass Building
 Rochester, NY 14627-0280
 Attn: Sucie Pedraza
 (585) 275-9270 or 275-4012
 FAX: (585) 442-0168
bksurochester@bncollege.com

Medical Center Bookstore
 601 Elmwood Avenue, Box 662
 Rochester, NY 14642
 Attn: Scott Russell
 (585) 275-2250
 FAX: (585) 271-5909
bksrochestermed@bncollege.com

Eastman School Bookstore
 25 Gibbs Street
 Rochester, NY 14604
 Attn: Tammy Spence
 (585) 274-1399
 FAX: (585) 276-2002
bksrochestereastman@bncollege.com