



ALP Host Application for Intern

HOST ORGANIZATION CONTACT INFORMATION:

Name of Organization: **Rochester Philharmonic Youth Orchestra**
 Name & Position of main contact for Host re: Internships: Susan Basu, RPYO Manager
 Address – Street: 108 East Avenue City: Rochester State: NY Zip: 14604
 Phone Number: 585-454-7311 x 224 E-mail address: sbasu@rpo.org

HOST ORGANIZATION RESOURCE AND HISTORY:

Please provide some general information on your organization by referencing a web address (or **attaching a brochure or short description if that is not available**). This information should help ALP and the interns identify your organization’s mission and accomplishments in the community.

Web site address for host organization: www.rpyo.org

Have you worked with an intern before? When? What type of internship?

Yes. With several ALP Interns over the years and RPYO Alumni Interns.

Why do you want to work with an intern now?

1. Interns have been invaluable in the administrative work of the youth orchestra.
 2. Working with interns gives us a new perspective on our work with young musicians and often brings us new ideas.
 3. Youth orchestras are a growing segment of the musical world and can offer good job possibilities for musicians in administrative as well as music director positions. Being able to offer experiences in this field is rewarding to me personally and has been shown to be useful to several of our interns in past years.

POSITION DESCRIPTION:

Please complete and attach an “Internship Job Description” form for each internship.

<u>Position Title</u>	<u>No. of interns desired for this position</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>
1. Youth Orchestra Intern	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPLICATION PROCEDURE:

Please indicate how you would like to find out about candidates interested in your internship positions (check all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> ALP Application Form | <input checked="" type="checkbox"/> Résumé | <input checked="" type="checkbox"/> Cover Letter |
| <input type="checkbox"/> Telephone Interview | <input checked="" type="checkbox"/> Live Interview | <input type="checkbox"/> Writing examples |
| <input type="checkbox"/> Other _____ | | |

Form Completed by: Susan Basu Date: February 7, 2012