



## Important Dates Academic Year Intern Process Spring 2012

<u>2012</u>	<u>Student</u>	<u>Host</u>	<u>What</u>	<u>Need to Do/Deadline</u>
January 31		√	Host Organization Applications due (new or updated applications & job descriptions)	<b>Deadline: Jan 31</b> Host applications due to ALP office
Wednesday February 29	√	√	Intern "fair" <b>***Mandatory for students planning to intern in 2012-13***</b>	<b>Wed. February 29</b> <b>11:30 am – 1:30 pm</b> Light lunch provided
March 30	√		Student Academic Year intern applications due	<b>Deadline: March 30</b> Student Applications due to ALP office
April 2- 13	√	√	Host interview/ selection process	Students will interview during this time
April 16		√	Final intern selection	<b>Deadline: April 16</b> Host organizations must notify ALP office of final intern selections
April 20			Announcement of Intern Placement for 2012-13	
Before leaving Rochester	√		Complete intern contracts	<b>Deadline: Before leaving for the summer</b> Students must complete contract and set schedule with host supervisor