

## Instructions for 2010 Application for Graduate Admission

Dear Applicant:

Thank you for your interest in the Eastman School of Music. We look forward to the receipt of your completed application and the possibility that you will join the Eastman community. The Eastman School provides the information necessary to complete the application in these instructions, in the Official Viewbook and on our [website](#). If you do not have a Viewbook, we encourage you to request one from the [Admissions Office](#).

The Graduate Application is **completed and submitted online**. For Summer or Fall 2010 entry, there are two ways to apply:

- 1) You may submit your entire electronic application on the main [Eastman application website](#) OR
- 2) **Before** you create a USER ID on the main application, you may submit Part I of your electronic application at a partner website, the Unified Application for Music and Performing Arts Schools [www.unifiedapps.org](http://www.unifiedapps.org) before completing Part II of your application on the Eastman website.

The Graduate Application is designed for applicants who wish to enroll at the Eastman School of Music in summer or fall of 2010. Following the completion of your online application, you must download and submit a number of PDF files that you will need to review independently, depending on your major and your degree program. These files must be submitted according to the instructions on the forms for your application to be considered complete. **All applications submitted online are assigned an online application number (found on page 1 of Eastman's online application)**. Please make a note of this number and clearly mark it on the front of all materials and forms sent into the Admissions Office, to expedite processing (recordings, scores, transcripts, etc.).

You will note that there are many individual forms in our application that may specifically apply to your degree program and major. For example, if you are only applying for a degree in Jazz Studies and Contemporary Media, you will need to submit with your application the Supplemental Application for Jazz Studies, but you will not need to complete the Vocal Accompanist Request Form. Please note that many majors and instruments have prescreening requirements, and that regional audition locations may restrict certain majors and instruments. Audition requirements are posted on [Eastman's Admissions Office website](#).

To help make this process clear, a checklist of all the forms, degree programs, and major requirements is included in these instructions. **Please read the checklist carefully.** Applicants are responsible for complete applications. Materials must be submitted in one package to be received by the application deadline of **December 1**. Applications that are incomplete cannot be processed.

Applicants must follow the mailing directions for submitting materials, found on the last page of these instructions. Send all supporting materials directly to the Admissions Office. **DO NOT send any materials to faculty; this will delay the processing of your file.** We note the arrival of all materials for your file; when it is complete, it can be reviewed by the appropriate faculty members. Please send copies of original scores, arrangements, or papers as required, but not the originals themselves as we do not return submitted materials. However, please **DO** send original transcripts, test scores and other relevant parts of the application. Recommendations are submitted online.

If prescreening materials are required for your degree program, these must be received by December 1. Prescreening review generally occurs in December and early January. **Prescreened applications that are incomplete at the time of prescreening review will result in terminated applications.** Application fees are non-refundable. If you have any questions, please contact us as indicated below. Best wishes for the coming admissions season, and good luck!

The Eastman School of Music Admissions Office.

---

### CONTACT INFORMATION

For further information regarding the admission process:  
Eastman School of Music Admissions Office  
26 Gibbs Street, Rochester NY 14604-2599  
Phone: 585-274-1060 Phone: 800-388-9695  
e-mail: [admissions@esm.rochester.edu](mailto:admissions@esm.rochester.edu)  
<http://www.rochester.edu/Eastman/apply>

For further information regarding financial aid:  
Eastman School of Music Financial Aid Office  
26 Gibbs Street, Rochester NY 14604-2599  
Phone: 585-274-1070  
e-mail: [financialaid@esm.rochester.edu](mailto:financialaid@esm.rochester.edu)  
<http://www.rochester.edu/Eastman/financialaid>

## Graduate Applicant Checklist

### APPLICATION FORMS TO BE COMPLETED

Applicants should complete **ONLY** the forms required for their specific major and applied area.

FORM / DATA	WHO MUST COMPLETE IT
Application	<b>Must be completed and submitted by all applicants by December 1.</b> The application requires receipt of the \$100 application fee by December 1. The application must include all <u>official</u> school transcripts and any required prescreened materials.
Audition Repertory form	All MM and DMA applicants must perform an audition regardless of major. All graduate applicants must complete this form and <u>bring it to their audition with an updated repertoire list.</u> <b>Do not submit this form with your materials unless you are <u>only</u> 'auditioning by recording'.</b>
Financial Aid Information	Consult the Information Form for Graduate Financial Aid for details about the Financial Aid process at Eastman. Note: Some Graduate Awards require the submission of forms.
Prescreening Form and Recording	<b>Required of ALL DMA applicants.</b> <b>Required of all applicants in Conducting, and all applicants in Cello, Clarinet, Flute, Horn, Lute, Organ, Percussion, Piano Performance, Trumpet, Tuba, Violin, Voice.</b> <b>The following departments use Supplemental Forms (see below) as prescreening forms: Composition, Ethnomusicology, Jazz, Music Theory, Music Theory Pedagogy, Musicology.</b>
Recommendations (3 required)	<b>In Fall 2010, the recommendation process occurs completely ONLINE.</b> Applicants list recommender information in the application. Upon submission of the electronic application data, those recommenders are notified electronically that you have designated them to be a reference for you, and they must submit their recommendation for you online. You may change or update your list at any time prior to a recommendation being submitted, and you will receive an electronic notification when your recommendation has been submitted.
GRE Score	<b>Required of all MA, PhD, and MA/PhD candidates (including current ESM students). Required of applicants applying for Graduate Award No. 39 (except for current ESM students).</b> Optional for all other candidates.
Vocal Accompanist Request form	<b>Must be completed by all voice applicants</b> who are requesting an audition date in Rochester. Submit this form by the application deadline.
Supplemental Forms	Several supplemental forms are found in this application; some of these forms function as a prescreening form for a particular major. The forms list additional requirements specific to each major, and are to be used as follows: <ul style="list-style-type: none"> <li>• <b>Composition applicants</b> must complete the supplemental form for composition. This <u>prescreening</u> form is submitted with your application materials and scores.</li> <li>• <b>Ethnomusicology, Musicology, Music Theory, and Music Theory Pedagogy applicants</b> must complete the combined supplemental form for these programs. This <u>prescreening</u> form must be submitted with your supplementary application materials.</li> <li>• <b>Jazz Studies applicants</b> must complete the supplemental form for majors in jazz and contemporary media. Submit this <u>prescreening</u> form with your application and preliminary audition recording (along with scores, for those Master's applicants concentrating in the Jazz Writing major, and for all DMA Jazz applicants).</li> <li>• <b>Music Education applicants</b> must refer to the Supplemental Information for Degree Programs in Music Education and submit requested materials as described within this information sheet.</li> <li>• <b>Orchestral Studies Diploma (OSD) applicants in strings</b> must complete the supplemental form for OSD. This <u>must</u> be submitted by the application deadline.</li> <li>• <b>Piano Accompanying and Chamber Music applicants</b> must complete the supplemental form for Piano Accompanying and Chamber Music. This form, with your choice of audition repertory clearly indicated, <u>must</u> be submitted by the deadline for an audition to be scheduled.</li> <li>• <b>Sacred Music Diploma (SMD) applicants</b> must complete the supplemental form for SMD. This form <u>must</u> be submitted by the application deadline.</li> <li>• <b>Graduate Awards #20, #21, #23, #24 must be submitted as noted on the relevant form for award consideration.</b></li> </ul>
Teacher Preference form	<b>MM and DMA Applicants who wish to request a specific studio teacher</b> should initially submit this data online in the application and submit any updates on this form before March 1.
Eastman Transcript Release form	<b>Required only for current or former Eastman students applying for a new degree.</b>
Supplemental form for Non-Native English Speakers & <u>Non-U.S. Citizens</u>	All applicants whose <u>native</u> language is not English and <u>all non-US citizens</u> must complete this form and submit it by December 1. <b>A current iBT TOEFL score is required for all Non-Native English speakers, regardless of citizenship or residency status. See form for details.</b>
NASM Release form	<b>Must be completed by all graduate transfer applicants.</b>
Credit Card Authorization Form	<b>For payment of fees if applicable (accompanying fee, reschedule fee, enrollment deposit)</b>

### MASTER OF ARTS DEGREE PROGRAM SUMMARY

<b>Majors:</b>	Composition
	Ethnomusicology
	Music Education and/or Music Education-Summers Only
	Musicology (a combined MA/PhD program)
	Music Theory (a combined MA/PhD program)
	Music Theory Pedagogy
<b>Required of all majors:</b>	Application and \$100 Application Fee
	GRE General Test scores
	Interview at the Eastman School of Music
	Personal statement and résumé (uploaded online as part of the application)
	Recommendations (3)
	<b>Research paper(s):</b> composition and music education applicants must submit <u>one</u> music research paper; ethnomusicology, musicology, music theory, and music theory pedagogy applicants must submit <u>two</u> research papers.
<b>Required of some majors:</b>	<b>Supplemental forms:</b> MA applicants must consult the relevant departmental forms and submit materials as requested.
	Transcripts (must be official and must represent all collegiate study)
	<b>Essay:</b> required of masters music education applicants (different from personal statement and research paper)
	<b>Scores:</b> required of composition applicants

### MASTER OF MUSIC DEGREE PROGRAM SUMMARY

<b>Majors:</b>	Composition
	Conducting - choral
	Conducting - orchestral
	Early Music - Emphasis in Lute and Historical Plucked Instruments
	Jazz Studies and Contemporary Media (Performance and/or Writing concentration)
	Music Education and/or Music Education-Summers Only
	Opera - Performance concentration (Note: All Vocal Applicants are automatically considered for the Opera Major)
	Opera - Stage Directing concentration
	Performance and Literature
	Performance and Literature, Woodwind Specialist
	Piano Accompanying and Chamber Music
<b>Required of all majors:</b>	Application and \$100 Application Fee
	Audition ( <b>woodwind specialist applicants</b> must audition on <u>two</u> instruments; see website or viewbook for details)
	Personal statement and Résumé (uploaded online as part of the application)
	Recommendations (3)
	Transcripts (must be official and must represent all collegiate study)
<b>Required of some majors:</b>	<b>Essay:</b> required of music education applicants (different from personal statement and research paper)
	<b>Interview:</b> required of conducting, composition, music education and opera (stage directing) applicants
	<b>Prescreening recording:</b> required of conducting applicants (choral and orchestral), and all jazz applicants. Also required of all applicants in cello, clarinet, flute, horn, lute, organ, percussion, piano performance, trumpet, tuba, violin, voice.
	<b>Scores:</b> required of composition applicants, and jazz applicants who are applying for the writing concentration
	<b>Supplemental forms:</b> required of applicants to majors in composition, jazz studies, piano accompanying and chamber music, diplomas in orchestral studies or sacred music; applicants to graduate awards 20, 21, 23 and 24.

### DOCTOR OF PHILOSOPHY DEGREE PROGRAM SUMMARY

<b>Majors:</b>	Composition
	Music Education
	Musicology (a combined MA/PhD program)
	Music Theory (a combined MA/PhD program)
<b>Required of all majors:</b>	Application and \$100 Application Fee
	GRE General Test scores
	Interview at the Eastman School of Music
	Personal statement and Résumé (uploaded online as part of the application)
	Recommendations (3)
	<b>Research paper(s):</b> composition and music education applicants must submit <u>one</u> music research paper; musicology and music theory applicants must submit <u>two</u> music research papers
	<b>Supplemental forms:</b> required of composition, musicology and music theory majors; music education majors must consult their supplemental information form and submit the requested materials as appropriate
	Transcripts (must be official and must represent all collegiate study)
<b>Required of some majors:</b>	<b>Scores:</b> required of composition applicants
	<b>Teaching portfolio:</b> required of music education applicants

## DOCTOR OF MUSICAL ARTS DEGREE PROGRAM SUMMARY

<b>Majors:</b>	Composition
	Conducting – <b>choral</b>
	Conducting – <b>orchestral</b>
	Conducting – <b>wind ensemble</b>
	Early Music – Emphasis in Lute and Historical Plucked Instruments
	Jazz Studies and Contemporary Media
	Music Education
	Performance and Literature <b>NOTE: There are no openings for DMA oboe in 2010</b>
Piano Accompanying and Chamber Music	
<b>Required of all majors:</b>	Application and \$100 Application Fee
	Prescreening Recording and Prescreening Form
	Audition at the Eastman School of Music
	Music Research paper
	Personal statement and résumé (uploaded online as part of the application)
	Recommendations (3)
Transcripts (must be official and must represent all collegiate study)	
<b>Required of some majors:</b>	<b>Interview:</b> required of composition, music education, and piano accompanying and chamber music applicants
	<b>Scores:</b> required of composition applicants and jazz studies applicants
	<b>Supplemental forms:</b> required of applicants to majors in composition, jazz studies, piano accompanying and chamber music, diplomas in orchestral studies or sacred music; applicants to graduate awards 20, 21, 23 and 24.
	<b>Teaching portfolio:</b> required of DMA music education applicants

---

### DEADLINES AND FEES

The online application deadline is 11:59PM Pacific Coast Time on the evening of December 1. At that time, the application closes automatically and no further changes can be made. We strongly encourage early application. \*\*\*The application and prescreening recording to the major in ORCHESTRAL CONDUCTING are due on November 1st.\*\*\* The normal application fee is \$100. Late applications may be accepted at the sole discretion of the Director of Admissions, based on the timing of the request and the need for further applicants in specific areas. If permitted to submit a late application, applicants will be charged \$150 (before December 31) or \$200 (on or after January 1) automatically by the online application at the time of submission. Fee waivers are not granted for late applications. Late applications will be processed after other candidates and scheduled only on a space-available basis. It is the responsibility of each applicant to read all application forms and to submit all required materials. International applicants must allow extra time for mailing materials to the United States. An incomplete application may delay or prevent the scheduling of your audition, the admission decision, or consideration for financial aid.

### Notification of decision and financial aid

The Eastman application process includes a thorough review of each applicant's file following his or her audition/interview. The Admissions Committee makes decisions after all applications or the majority of applications in each department have been evaluated. **Notification of decision may occur at any time after the application has been evaluated, with most graduate applicants being notified between March 1 and April 1.** Graduate applicants normally receive notification of Graduate Awards and the possibility of need-based aid concurrent with the notification of admission.

### April 15 reply date

The Eastman School of Music subscribes to and upholds ethical admission practices outlined in the Code of Ethics of the National Association of Schools of Music (NASM). In accordance with Article V of the Code of Ethics of NASM, located on the web at:

<http://nasm.arts-accredit.org/site/docs/doc/NASM-HandbookAddendum-Nov05.pdf> (page 6)

[The Eastman School of Music allows]...students to choose without penalty among offers of admission and financial aid...until April 15 for graduate level programs. Written declarations of intent become binding on [this] date....

It should be emphasized, however, that whenever candidates can reach a decision before this date, they are encouraged to notify all institutions as soon as that decision has been reached. Even if the decision is to not attend, the candidate should notify the institution. We make every effort to provide notification of decision after the audition and review process is completed. In return, we ask for the courtesy of a response as soon as the graduate applicant has made a decision, or by April 15. After this date, graduate decisions are considered binding. The Eastman School of Music does maintain a wait list in most departments. A prompt **response** from accepted applicants allows us to proceed with decisions for candidates on our wait list.

---

### RETURN OF MATERIALS

Materials are not returned. Do not send originals except for transcripts and test scores. See the supplemental forms for requirements.

---

---

## PRESCREENING INFORMATION FOR ALL MA, PhD and MA/PhD CANDIDATES

Applicants to the following degrees and majors are prescreened; following prescreening, invited applicants may interview in Rochester on assigned audition dates:

- Master of Arts, major in Composition
- Master of Arts, major in Ethnomusicology
- Master of Arts, major in Music Theory Pedagogy
- Doctor of Philosophy, major in Composition
- Doctor of Philosophy, major in Music Education
- Master of Arts/ Doctor of Philosophy, major in Musicology
- Master of Arts/Doctor of Philosophy, major in Music Theory

There is no prescreening requirement for the Master of Arts, major in Music Education. However, candidates for this degree must submit all required materials for faculty review as specified in the Supplemental Information for Music Education.

All required materials and supplemental forms must be received by December 1 for faculty review. Applicants to these degree programs are required to interview for admission to these programs. If invited to interview, all applicants in the above prescreened PhD majors **must** come to Rochester on the designated interview date noted in the application; invited MA applicants in Ethnomusicology and PhD applicants in Musicology and Music Theory must be available for two days. In addition to degree interviews, the visit to Rochester includes interviews for Graduate Awards. Auditions are not required for entry into these degree programs, and will not be scheduled on the interview day. Students wishing to continue applied study on an instrument or voice may do so at the secondary level once they are enrolled.

---

## PRESCREENING INFORMATION AND INTERVIEW REQUIREMENT FOR ALL MM and DMA CANDIDATES

Certain degree programs and majors require preliminary audition materials, as noted here. Eastman faculty screen preliminary materials on a schedule that allows time for invited applicants to make travel arrangements for their audition/interview. Check the last page of these instructions for the prescreening address. Applicants are *strongly encouraged* to submit prescreening materials and their online application well before the application deadline to facilitate the prescreening process. International applicants must allow time for international mail delivery. Applicants must submit all supplementary materials in one mailing to be received by December 1 to expedite timely processing and review.

- **MM applicants in Orchestral Conducting, and in Choral Conducting** must submit a professional résumé, including previous education and employment in music, and a representative repertory list of selections conducted in public performance and in rehearsal, or studied. A prescreening video recording is also required. The video must be a minimum of 15 minutes in length, and must show portions of a recent rehearsal **and** a recent performance. These materials must be submitted with an application to be received by November 1 for Orchestral Conducting, and by December 1 for Choral Conducting. Applicants invited to audition for this program will conduct a rehearsal with an Eastman ensemble of a standard work. Audition repertory will be chosen in consultation with the conducting faculty. Each member of the conducting faculty interviews and auditions all applicants to their particular conducting program.
- **MM applicants in Jazz Studies and Contemporary Media (performance and writing concentrations)** must submit a preliminary audio recording. Writing concentration applicants must also submit scores. Please see the Jazz Form for more information.
- **MM applicants in Performance and Literature, Woodwind Specialist** must list both primary instruments in the application. Applicants will be scheduled for an interview, and for auditions on both instruments. Pairings of primary instruments in the same family (flute/piccolo, clarinet/bass clarinet, oboe/English horn, etc.) are not acceptable for this major.
- **MM and DMA applicants in Composition** must submit scores with their application, for screening by composition faculty. Those invited to Rochester to interview will also be scheduled for an instrumental or vocal audition. Please see the Supplemental Application for Degree Programs in Composition for more information.
- **All DMA Applicants, and all applicants whose instrument is Cello, Clarinet, Flute, Horn, Lute, Organ, Percussion, Piano Performance, Trumpet, Tuba, Violin, Voice** must submit a prescreening recording featuring repertory specified by the audition repertory requirements with the prescreening form and a detailed repertoire list. Following review, a limited number of applicants will be invited to audition.
- **DMA applicants** must submit at least one music history or theory research paper with advanced analytic, scholarly, and writing abilities.
- **DMA applicants in Conducting** must submit a prescreening video recording showing the applicant conducting at least two compositions in a performance situation, *and* at least two works in a rehearsal situation. The conductor should be in full frontal or partial profile view; at least part of the ensemble should be in view. Repertory should be appropriate to the musical and technical level of the ensemble. The audition for applicants to the DMA program in Choral, Orchestral or Wind Ensemble Conducting consists of a formal audition with an Eastman ensemble, a three-hour written examination in music history, music theory (analysis) and score recognition, and an aural acuity test. Note that applicants to this degree program should have held positions demanding a professional level of conducting for a minimum of two years. Musicians familiar with your work as a conductor should provide letters of recommendation.
- **DMA applicants in Jazz Studies and Contemporary Media** must submit a recording **and** scores of original arrangements/compositions. Following review, a number of applicants will be invited to Rochester. See the Supplemental Application for Jazz for more information.
- **DMA applicants in Music Education** are prescreened and must submit a video of themselves presenting a lesson in a current teaching situation (classroom, studio, rehearsal). See the Supplemental Information for Degree Programs in Music Education for more details.

---

## GRADUATE AWARD PROGRAM INFORMATION

Consult the [Information for Graduate Financial Aid](#) to read specific information about both merit- and need-based financial assistance. The Graduate Award program is described on our website and in our Official Viewbook. Additional information is explained here. Graduate Awards, using a merit-based system, allow the School to provide in-depth professional training for graduate students, and also to receive valuable services from our graduate students. Graduate applicants who are most highly recommended in their major and also for a specific Graduate Award receive the most financial support. Graduate Awards are assigned from School funds.

The process of applying for a Graduate Award is looked upon to some extent as a job interview. Applicants requesting Graduate Awards that are performance-based (for example, a stipend or fellowship awarded for ensemble participation) are considered on the basis of their degree program audition. Other Graduate Awards require preparation of specific materials, and interviews or auditions with faculty members who supervise those Awards. In almost all cases, all graduate award interviews and auditions are scheduled on the same day as the applicant's audition/interview for a degree program. In 2010, graduate pianists in the performance major (not the accompanying major) are required to stay for two days to facilitate all interviews and auditions.

**Faculty supervisors are reluctant to recommend candidates for positions of responsibility unless they have had an opportunity to meet and evaluate those candidates; applicants who cannot audition in Rochester have significantly reduced chances of receiving a Graduate Award. Graduate Awards are assigned for the school year; because of this, there are significantly reduced opportunities for extra Graduate Awards to be assigned to graduate students during the school year.**

Note that certain Awards require the completion of an additional form. If you do not wish to be considered for a Graduate Award, check the appropriate box on the application. If you do wish to be considered for a Graduate Award, you must choose up to a maximum of **four work specialties** for which you are qualified and for which you wish to be considered; **rank your choices numerically**. You must submit a detailed statement of your qualifications for each work specialty selected, either online or separately.

### Need-Based Graduate Financial Aid (federal loans, work-study grants and international loans)

Eastman's Graduate Award program uses School funds to grant stipends and tuition scholarships to our graduate students. Graduate Awards are **not** granted on the basis of the candidate's financial need, but on the strength of the entire application. We consider graduate students to be "INDEPENDENT" for purposes of financial aid; Eastman does not require parental data.

**U.S. citizens and permanent residents** may wish to investigate federal financial aid, which includes both federal loans and federal work-study. The Financial Aid Office helps graduate students (U.S. citizens and permanent residents) arrange for federal assistance with the cost of graduate study, and recommends that these students complete the FAFSA (Free Application for Federal Student Aid) after January 1 but before February 24 for the quickest aid determination (in order to have results by March 15). Student Aid Report information will be transmitted directly to the School electronically when the student includes the Eastman School's Title IV code (**008124**) on the FAFSA.

**International students** are considered for merit-based aid using the same criteria as U.S. students.

---

## RECOMMENDATIONS

Recommendations from **three musicians** are required of each applicant. **The first person listed in the application should be the present or most recent teacher of your major instrument/voice, or the person most relevant to your area of concentration.** If applying for graduate awards, recommendations should highlight an applicant's specific skills for the awards requested, wherever possible.

---

## TRANSFER APPLICANTS

*Definition:* A transfer applicant is defined as an applicant who currently is or has been enrolled in a degree program at a college or university and who will not complete that degree program by the time they intend to enroll at Eastman.

Transfer applicants must submit a completed [NASM Release Form](#) as part of the application for admission. (The Release Form is a supplemental form found within the application). **A merit-based financial aid package may not be offered to transfer students until the Eastman School has received this signed Release Form.**

---

## DEGREE PROGRAMS AND MAJORS

There are different application, audition, and interview requirements for each major. **MA, PhD, and MA/PhD degree programs** require an interview in Rochester. Application requirements vary for each major. Submit all required materials and supplemental forms with the application, by the application deadline. An instrumental audition is not required for MA and PhD programs. **ALL** MM and DMA applicants must take an audition. Updated audition repertory guidelines for all MM and DMA candidates may be found on the [Admissions Office website](#). Applicants to the major in Jazz Studies and Contemporary Media must perform both a classical and a jazz audition on their major instrument (bass and drumset are exempt from this requirement).

---

---

## AUDITION OPTIONS

For details about Auditions in Rochester and in the United States / Asia, see: <http://www.esm.rochester.edu/apply/dates.php>

At the Rochester auditions, applicants are required to attend for the entire day of their audition, generally from 9am until 6pm. **Because of scheduling requirements, all invited piano performance majors will need to be available for two days from 9am until approximately 10pm both days (Access to practice facilities will be available).** Applicants who have a prescreening requirement will be assigned an audition date (from the available audition dates) upon passing the prescreening requirement. Auditions are performed unaccompanied, with the exception of vocal auditions.

- **Option I: Auditions at the Eastman School of Music**

- This option is required for applicants to majors in composition, conducting, and jazz studies and contemporary media.
- MA, DMA and PhD applicants must audition/interview at the Eastman School of Music.
- **All DMA applicants, and applicants in Cello, Clarinet, Flute, Lute, Organ, Percussion, Piano Performance, Trumpet, Tuba, Violin, Voice** auditioning in Rochester must submit a prescreening recording, prescreening form and repertoire list.
- Harp applicants do not need to bring their own instruments; contact [Professor Kathleen Bride](#) for more information.
- Percussionists should bring their own sticks, mallets, cymbals, etc.; other equipment is provided.
- Voice applicants bring their own accompanist or request the School to assign one (\$25 fee required). Applicants must submit the Vocal Accompanist Request Form by the deadline. If a favorable prescreening result is given, the accompanying fee with the music chosen for the subsequent live audition in Rochester must be sent before the School can assign an accompanist.

- **Option II: Auditions at regional sites**

- Auditions at the regional audition centers generally occur in January and early February.
- This option is NOT permitted for applicants whose applied area is guitar, harp, organ, or percussion; these applicants must audition in Rochester (Option I), or submit a video recording, as described in Option III and below. MA and PhD applicants, and applicants in Composition, Conducting, Jazz or Piano Accompanying and Chamber Music cannot audition/interview regionally.
- A member of the Eastman staff will host and record each regional audition. There are generally no faculty members at regional sites; however, all recordings made at regional auditions are subsequently evaluated by the faculty.
- All auditions are performed unaccompanied, with the exception of vocal auditions. Voice applicants must provide their own accompanist at regional audition centers.
- **The following instruments must submit a prescreening recording with the prescreening form found in the application to be considered for a regional audition: Cello, Clarinet, Flute, Horn, Lute, Piano Performance, Trumpet, Tuba, Violin and Voice.** This recording is reviewed in the event of space restrictions at regional audition sites.
- To facilitate scheduling of auditions at a regional audition center, applicants choosing this audition option should follow the mailing instructions on the last page of these instructions.

- **Option III: Audition by self-prepared recording**

- In many cases, an audition by self-prepared recording is acceptable. Recordings will not be returned.
- Send all recordings directly to the Admissions Office to be catalogued to your file. **Do not send recordings to the faculty.**
- The Eastman faculty members who hear live auditions (Options I and II) also hear all recordings submitted under Option III.
- Applicants in clarinet, flute, guitar, harp, horn, organ, percussion, trumpet or tuba must submit a **DVD** recording.
- December 1 is the deadline for receipt of the recording, which should be unaccompanied, except for voice auditions.

---

## SPECIFICATIONS FOR ALL PRESCREENING AND AUDITION RECORDINGS

- The recording must be submitted (to be received by December 1) with a complete application and all required forms.
- Recordings must have been made within the past 9 months, and must be 15-45 minutes in length, as required by repertory guidelines.
- A DVD is **required** for clarinet, flute, guitar, horn, lute, organ, percussion, trumpet and tuba, and for DMA Harp.
- A DVD or CD (clearly marked 'DVD' or 'CD') is required for all other prescreened applicants, or applications 'by recording'. No other media format is permitted.
- Applicants submitting more than one recording for more than one major must clearly designate each recording for each major.
- The applicant's name, instrument and degree program must be on both the recording and the recording container.
- The applicant must submit the prescreening recording with the prescreening form, or the audition recording with the audition form.
- Review recordings for quality. **At the very least, the applicant should make sure that the recording works!**

---

## STATEMENT ON DIVERSITY

The Eastman School of Music and the University of Rochester value diversity (see [www.rochester.edu/diversity](http://www.rochester.edu/diversity) ), and are committed to equal opportunity for all persons regardless of age, color, disability, ethnicity, marital status, national origin, race, religion, sex, sexual orientation, or veteran status. Further, the University complies with all applicable nondiscrimination laws in the administration of its policies, programs, and activities. Questions on compliance should be directed to the school or department and/or to the University's Equal Opportunity Coordinator, University of Rochester, PO Box 270039, Rochester, New York 14627-0039. Phone 585-275-9125.

---

---

## MAILING AND ADDRESSING INFORMATION

We encourage you to submit your online application data as early as possible so that your file will be created in advance of the arrival of your materials, to expedite your file assembly, review and scheduled audition date. Send all materials to the Admissions Office at the Eastman School of Music. Do not send any materials to faculty since this will delay the processing and completion of your file.

We typically receive over 2000 applications per year for all degree programs (including undergraduate and graduate). Most of the applications and their materials are submitted and arrive in our office between November 15 and December 5. If you can submit your application and materials before November 15, you will have applied before the majority of applicants and will significantly assist the efforts of the admissions staff to organize your file for review!

We will be able to find and process your file and notify you of your file status or confirmed audition date more efficiently if you correctly address your materials. Once we process your file, your audition status will be confirmed on a timeline reflected by a combination of our processing priorities (prescreened applications must be processed before regional applications, before Rochester auditions, and before recorded auditions) and the submission of your application data and materials.

**IMPORTANT:** All Prescreened graduate applicants (in Composition, Conducting, Ethnomusicology, Jazz, Music Theory, Music Theory Pedagogy, Musicology, all DMA applicants, and applicants in Cello, Clarinet, Flute, Horn, Lute, Organ, Percussion, Piano Performance, Trumpet, Tuba, Violin and Voice) MUST submit the prescreening form with their prescreening recording and repertory list. If not received by December 1 and submitted with this form, the recording may not be reviewed or may arrive too late for review, resulting in the termination of the application. **The application fee is non-refundable once the application data has been submitted.**

---

**All Candidates Must List All Degree, Major(s) And Instrument(s) On The Top, Left Corner Of Their Mailing Envelope Above Their Address Information. For example:**

**DMA; MUSIC ED TRUMPET; MA THEORY PED  
JOHN SMITH  
123 MAIN STREET  
ANYWHERE, NY 12345 USA**

---

**If Any Of Your Degree Programs Or Instruments Has A Prescreening Component, Please Submit Your Online Application Data Early And Send Your Materials To:**

**PRESCREENING BOX <List preferred date of audition, ie Feb 6>  
ADMISSIONS OFFICE  
EASTMAN SCHOOL OF MUSIC  
26 GIBBS STREET  
ROCHESTER, NY 14604, USA**

**If You Intend To Audition At A Regional Audition Center, Please Submit Your Online Application Data Early And Send Your Materials To:**

**<name of city (ie Chicago)> REGIONAL BOX  
ADMISSIONS OFFICE  
EASTMAN SCHOOL OF MUSIC  
26 GIBBS STREET  
ROCHESTER, NY 14604, USA**

**If Your Degree Programs Or Instruments Do Not Have A Prescreening Component And You Intend To Audition In Rochester, Please Submit Your Online Application Data Early And Send Your Materials To:**

**ROCHESTER AUDITION <List preferred date of audition, ie Feb 6>  
ADMISSIONS OFFICE  
EASTMAN SCHOOL OF MUSIC  
26 GIBBS STREET  
ROCHESTER, NY 14604, USA**

**If You Are Applying By Recording And Do Not Intend To Audition In Rochester Or Regionally, Send Your Materials To:**

**APPLYING BY RECORDING  
ADMISSIONS OFFICE  
EASTMAN SCHOOL OF MUSIC  
26 GIBBS STREET  
ROCHESTER, NY 14604, USA**

Files are reviewed on a rolling basis and admission decisions will generally be held until live auditions are completed by the beginning of March. **GOOD LUCK AND WE LOOK FORWARD TO RECEIVING YOUR APPLICATION!**

---