

## Information for Current ESM Students applying to New Degree Programs

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### Forms and Fees

Eastman students and alumni must observe the same deadlines and meet the same requirements for admission to new degree programs as outside applicants. Eastman students are judged against the complete applicant pool in a given admissions cycle. It is the responsibility of each applicant to read these forms and to submit all required materials. Admission to a new degree program is not automatic.

- **Application: A complete application (with \$100 fee) is required** of Eastman students who are applying for entry to any new **degree** program by the application deadline of December 1. Students who are only adding a **major** to their current degree program should visit the Office of Academic Affairs for the Change of Major form; students who are adding the Orchestral Studies or Sacred Music Diploma to their **current** degree should refer to the relevant form found in the application.
  - **Late Application: If permitted** by the **Director of Admissions**, a late application is subject to the standard late fee (see application).
  - **Recommendations:** Current students must submit three recommendations with their application. One recommendation must be from the student's current applied teacher, mentor or advisor at Eastman
  - **Transcript:** Current students must request a copy of their Eastman transcript from the Eastman registrar using the transcript release form found in the application. Current students applying to add a different masters or doctoral degree must ensure that their full academic record (including transcripts from Eastman and elsewhere) is submitted to their file for consideration. This is your responsibility.
  - **Supplemental applications:** Consult or submit all forms for your intended program of study. All supplemental forms and materials are due in the Admissions Office by the application deadline. Submit original test scores.
  - **Graduate Award Application:** You are only considered for the awards you choose in the online application.
  - **Non-native English speakers must submit original iBT TOEFL scores, taken within the past two years. Consult the supplemental form for TOEFL/non-native speakers for Eastman's updated TOEFL policy. There is a higher English-proficiency level expected for a more advanced degree as a condition of admission. Applicants to the DMA program must achieve the minimum TOEFL level of 100 iBT (with a minimum writing score of 28) to be able to audition for, and to be eligible for consideration for the DMA degree.**
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### Prescreening, Auditions and Interviews

- Eastman applicants are **NOT** required to submit a prescreening recording. However, audition space is limited – apply early!
  - **GRE scores** are waived ONLY for Eastman Students applying for the MA in Theory Pedagogy, or for Graduate Award No. 39 (Aural Skills).
  - Eastman students applying for a new degree will be scheduled for an audition and appropriate interviews on a normal audition day.
  - Eastman students applying to the DMA program must take the DMA theory diagnostic exam on February 5, the first full audition day.
  - **Graduate Award #21 (Studio Accompanist):** Eastman students who are not Accompanying Majors must audition for this award on Saturday, February 20, 2009.
  - Eastman students applying to majors in composition, ethnomusicology, music theory, music theory pedagogy, musicology, and doctoral programs in music education **are prescreened**, and must submit the prescreening materials listed on the relevant supplemental forms for these majors.
  - Students who are applying to MM or DMA degree programs should notify their current studio teacher by **December 1. Auditions are required.**
  - Students who are applying to MM or DMA degree programs will have a meeting or interview with the Associate Dean of Graduate Studies or Dean of Academic Affairs on a regular audition day.
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### Notification and Response

- **Candidates should know that the official decision and notification of acceptance is made ONLY by the Director of Admissions following a comprehensive review by the full Admissions Committee.**
  - Notification of the admission decision may occur at any time after the application has been evaluated; most graduate applicants are notified by April 1. Applicants normally receive notification concerning a Graduate Award and the possibility of need-based aid with any notification of admission.
  - **A response to the ADMISSIONS OFFICE is required by the deadline stated in the Admissions Letter (generally April 15).** Notifying faculty members of a decision to enroll for the new degree program is NOT sufficient, will prevent the Admissions Office from making offers to applicants on the wait list before April 15, and will jeopardize your enrollment after April 15.
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### Graduate Awards

Current Eastman students who are applying to graduate degree programs and who wish to be considered for Graduate Awards must have an appointment for an interview or audition with the faculty member responsible for that area. Some of these interviews may ultimately be scheduled by Admissions on Audition day. Graduate Awards for current students cannot be considered by the Associate Dean of Graduate Studies without commentary from that faculty member.

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### Faculty Contacts for Graduate Awards

Graduate Award	Faculty Contact	Graduate Award	Faculty Contact
1. Studio Teacher-Flute	B. Boyd	23. Choral Accompanist	W. Weinert
2. Studio Teacher-Oboe	R. Killmer	24. Opera Coach	B. Hess
3. Studio Teacher-Clarinet	K. Grant	25. Opera Performer	S. Daigle
4. Studio Teacher-Bassoon	J. Hunt	26. Choral Ensemble Performer	Based on audition
5. Studio Teacher-Saxophone	R. Ricker	27. Orchestra or Wind Ensemble Performer	Based on audition
6. Studio Teacher-Horn	P. Kurau	28. Musicology Department Assistant	P. Macey
7. Studio Teacher-Trumpet	J. Thompson	29. Music Education Department Assistant	S. Conkling
8. Studio Teacher-Trombone	J. Marcellus	30. Composition Department Assistant	R. Morris
9. Studio Teacher-Low Brass	M. Kellogg/D. Harry	31. Conducting Department Assistant	Conductor for each area
10. Studio Teacher-Percussion	M. Burritt	32. Voice Department Assistant	S. Daigle
11. Studio Teacher-Violin	Your teacher	33. Classroom Teacher of Composition	R. Morris
12. Studio Teacher-Viola	Your teacher	34. Classroom Teacher of Music History	P. Macey
13. Studio Teacher-Violoncello	Your teacher	35. Classroom Teacher of Music Theory	Scheduled by Admissions
14. Studio Teacher-Double Bass	J. VanDemark	36. Jazz Ensemble Director	H. Danko
15. Studio Teacher-Harp	K. Bride	37. Classroom Teacher of Jazz Studies	H. Danko
16. Studio Teacher-Guitar	N. Goluses	38. Institute for Music Leadership - Departmental Assistant	L. Scatterday (Staff)
17. Studio Teacher-Voice	S. Daigle	39. Classroom Teacher of Aural Skills	W. Marvin
18. Studio Teacher-Piano (DMA only)	V. Lenti	40. Systems Programmer, Computer Music Studio	A. Schindler
19. Studio Teacher-Organ (DMA only)	D. Higgs	41. Electronic Music	A. Schindler
20. Classroom Teacher of Piano	T. Caramia See instructions for GA 20	42. Music Education Techniques Class in: Flute, Oboe, Clarinet, Saxophone, Trumpet, Trombone, Euphonium, Tuba, Percussion, Strings, Voice	Discussed between Music Education Department and Performance Faculty
21. Studio Accompanist, Piano	J. Barr See instructions for GA 21	43. Church Music	D. Higgs
22. Studio Accompanist, Harpsichord	W. Porter	44. Organ Maintenance	D. Higgs

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### Need-Based Graduate Financial Aid (federal loans and work-study grants)

Graduate Awards are merit-based awards, and are *not* granted on the basis of the student's financial need. It is not possible for the Graduate Award program to meet all the financial needs of graduate students. The Financial Aid Office assigns eligibility for federal loans, work-study aid, etc. Students who are U.S. citizens and permanent residents and who wish to be considered for such aid must complete the FAFSA. All graduate students are considered "INDEPENDENT" for purposes of financial aid; Eastman does not require parental data.

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### Graduate Degree Programs and Requirements

Eastman Students are expected to go through the same admission process as all applicants (unless noted on this form). Use the charts at the beginning of the Instructions for Graduate Application to see what the specific requirements are for admission to your chosen degree program and major.

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